

This form is to be used to authorise a payment of Support Group/District Support Team expense.

Date
District

1. Expense Details

Payment requested on behalf of

Maintenance Uniforms Fundraising

Other

Cost \$

Supplier of Goods

Address

Postcode

Cheque payable to

Supplier of goods as above

Other

2. Payment Request

Cheque payment requested by

Name

Signature

Date

COMMITTEE USE ONLY

Cheque Approval *must be SG/DST Exec member*

Name

Signature

Date

SG/DST Treasurer

Date Raised

Cheque Number

Amount \$

Cheque raised by

Co-signed by

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